### CONTRACTOR INTERVIEW QUESTIONS

If you want professional results for your patio, driveway, or wall project, you’re going to need some help. But you don’t have to know everything about pavers to hire a contractor. All you need are the right questions.

### WHAT TO ASK YOUR CONTRACTOR

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<tr>
<td>1</td>
<td>How long have you been installing pavers?</td>
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<td>2</td>
<td>Are you a member of the ICPI (Interlocking Concrete Pavers Institute) or other trade associations? <em>Membership in a local trade association shows a level of professionalism and credibility.</em></td>
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<td>3</td>
<td>Will you follow ICPI specifications for the installation?</td>
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<td>4</td>
<td>Do you guarantee your work for at least one year?</td>
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<td>5</td>
<td>Will you return in one year to inspect it?</td>
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<td>6</td>
<td>How long will the project take and what hours of the day will you be working?</td>
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<td>7</td>
<td>How many people are in your crew?</td>
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<td>8</td>
<td>To provide pictures of recently completed jobs.</td>
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10. A current liability insurance certificate. *The contractor should be insured for any damage or injuries that occur on your property.*

11. Documentation that your contractor’s worker’s compensation insurance covers the whole job and crew.

12. Request at least three referrals from past clients. *Referrals can only help if you call them. Here are a few questions to ask:*
   - A. Were you happy with the work?
   - B. Did the contractor clean up each day?
   - C. How did the contractor handle plan changes?
   - D. Was the job completed on time and at the quoted price?
   - E. Would you hire this contractor again?

13. Will you do a written, itemized proposal outlining the scope of work and terms of payment? *It should include starting and completion dates, demolition, excavation, paving, and base materials, as well as any applicable taxes.*
## CONTRACTOR CHECKLIST

### 1. COMPANY NAME
- **Address**
- **Phone**
- **Contact Name**

### 2. WORKMANSHIP WARRANTY

### 3. REFERENCES:
- **Name**
- **Address**
- **Phone**

### INSTALLATION PROCEDURES

#### 1. EXCAVATION
- **a. Depth**
- **b. Width**
- **c. Final Elevation Agreed**

#### 2. BASE CONSTRUCTION
- **a. Type of Material**
- **b. Depth of Material**
- **Walkway minimum 4”**
- **Driveway minimum 8”**
- **c. Compaction**
  - With Moisture
  - Maximum 4” Layers
- **d. Woven geotextile (optional)**

#### 3. BEDDING LAYER
- **a. Coarse Sharp Sand (ie., Concrete Sand)**
- **b. Depth (maximum 1.5”)**

#### 4. PAVERS
- **a. Quantity (square feet)**
- **b. Supplier**
- **c. Warranty**
- **d. Shape**
- **e. Color**
- **f. Laying Pattern**

#### 5. EDGE RESTRAINTS
- **a. Type**
- **b. Quantity (linear feet)**
- **c. Base Extends Beyond (minimum 6”)**

#### 6. JOINTING SAND
- **a. Fine Washed Sand (ie. Masonry Sand)**
- **b. Compact in Both Directions**
- **c. Sweeps into Joints**

### COST

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<tr>
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<th>COMPANY #1</th>
<th>COMPANY #2</th>
<th>COMPANY #3</th>
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<tr>
<td>Total Cost</td>
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Eagle Bay would like to thank the ICPI for the use of this checklist. This is intended to be used as a general guide for the installation of interlocking concrete pavers. The materials and construction methods may vary as a result of diverse conditions in every region. ©2016, Eagle Bay Inc. All rights reserved.

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